



COLUMBIA METROPOLITAN CONVENTION CENTER TELEPHONE, DATA LINE & CABLE TV ORDER FORM

Show Name:		Show Dates:		
Exhibiting Firm Name:				Booth #
Address:		City	State	Zip
Telephone:	Fax:	On Site Contact:		
Payment Method <input type="checkbox"/> Master Card Name on Card: _____ Credit Card #: _____ <input type="checkbox"/> Visa Signature: _____ Expiration: ___/___/___ <input type="checkbox"/> Amex Signature authorizes the card on file to be charged for any unpaid balance. <input type="checkbox"/> Check/Money Order <input type="checkbox"/> Other				

****QUOTES WILL BE GIVEN PER LOCATION IF REQUEST IS
NEEDED OUTDOORS.****

TELEPHONE

Telephone lines (Telephone Numbers) - Price includes one phone for each line. Phones are restricted to 1-800 calling and local calls. This phone does not include speakerphone option. *Additional \$50 Charge for Long-Distance Dialing.*

Quantity	Advance Order	Floor Order	Total
_____	\$160.00	\$200.00	\$ _____

Extra Telephone Sets - (Does NOT include phone line) You must have ordered telephone line above to order extra phone.

Quantity	Advance Order	Floor Order	Total
_____	\$25.00	\$40.00	\$ _____

INTERNET

High Speed Wired Internet Connection			
Quantity	Advance Order	Floor Order	Total
_____	\$250	\$300	\$ _____

High Speed Wireless Internet – Connection 802.11b Compliant			
Quantity	Advance Order	Floor Order	Total
_____	\$250	\$300	\$ _____

Shared Internet Over Ethernet

Shared Internet over Ethernet - Advance order required. Order must be received by CMCC 30 days in advance of show.

	Cost	Quantity
Single Public IP address	\$1000.00	Qty: _____
Additional Public IP address/device	\$100.00	Qty: _____
Single Private IP address (NAT)	\$250.00	Qty: _____
Additional Private IP address/device	\$200.00	Qty: _____
Expedite charge per option	\$250.00	Qty: _____

CABLE TELEVISION

Cable television connection. (Does not include TV.) Advance order required. Connection is limited based on location.	\$175.00	Qty: _____
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Columbia Metropolitan Convention Center is not responsible for secondary data loss or damage to equipment. CMCC is responsible for Internet and other point of demarcation to exhibitor booth. Services are limited to cable installation and IP address assignment. It is the responsibility of the exhibitor to supply connectors, connect cable to exhibitor equipment, configure exhibitor equipment and properly operate equipment. CMCC will troubleshoot CMCC installed components only.

CMCC is not responsible for lost connections or traffic interruptions. We will work with third parties to resolve circuit issues on a best effort basis. No refunds or discounts will be given for service interruptions or other network service related downtime.

Orders will not be accepted without payment in full

Please send this completed order and your remittance to:
Columbia Metropolitan Convention Center
Attn: Events Department - Service Order Form
1101 Lincoln Street, Columbia, SC 29201
OR
Fax your order with Credit Card Payment to:
803-545-0013 Attn: Events Department-Service Order Form